

# 2019

## CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT



Public Services Department  
Community & Human Services Division

**Prepared By: Blulynx Solutions**

## CAPER SUMMARY

Every year Collier County reports to HUD the performance of its Community Planning & Development programs CDBG, HOME and ESG. This report is called the Consolidated Annual Performance and Evaluation Report (CAPER). These are some highlights from the CAPER.

# \$2.7M

was expended in Program Year 2019 to support low-income families and communities with housing and community services.

Source of Funds	Resources Made Available	Amount Expended During Program Year
CDBG	\$3,021,257	\$2,104,048.13
HOME	\$1,603,410	\$312,072.68
ESG	\$200,352	\$253,581.04



391 Persons served through Public Services



Over 24,000 persons served through Public Facilities & Infrastructure improvements



Three first-time homebuyers assisted, land acquisition for 51 units and 25 CCHA rental units rehabilitated



379 persons assisted through homeless prevention and emergency shelter services



Youth Haven emergency and residential shelter for boys and girls ages 6-18 years served 27 youth



Collier County is committed to ensuring residents are not discriminated and follows fair housing laws

## **Executive Summary**

In accordance with the federal regulations found in 24 CFR 570, Collier County has prepared this Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER presents the County's progress in carrying out projects and activities pursuant to the Program Year (PY) 2019 Annual Action Plan for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) funds it received from the United States Department of Housing and Urban Development (HUD) to principally benefit low-to-moderate-income individuals in the County.

The 2019 CAPER describes and evaluates how the County invested formula funds from HUD to meet affordable housing, homeless, and community development needs. This annual report also provides a general assessment of the progress the County has made in addressing the priorities and objectives contained in its Five-Year 2016–2020 Consolidated Plan (Con Plan).

The County collaborated with non-profit organizations and local governments to ensure that Collier County could target their most vulnerable populations. These activities included a wide range of services and programs such as affordable housing, facility and infrastructure improvements, operational support for non-profits, and emergency housing, and supportive services for the homeless.

During Program Year 2019, Collier County expended \$2,669,701.85 in Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grant (ESG) funds the directly impacted 2,199 clients.

## **CR-05 - Goals and Outcomes**

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan.  
91.520(a)**

The County has successfully utilized CDBG, HOME, and ESG funds by increasing housing assistance for low and moderate income persons and allocating funds to public infrastructure and facility improvements, public services to local non-profit organizations to provide essential social services for the homeless, LMI persons, and non-homeless special needs population, affordable housing initiative and at-risk of homelessness activities.

Collier County's Five-Year Consolidated Plan for the period FY 2016-2020, identified several strategies to address the County's affordable housing, community development, and homelessness needs. In order to address the highest priority needs, the County identified the following goals in the Strategic Plan: (1) provide public services, (2) improve public infrastructure, (3) improve public and other facilities, (4) provide assistance and education to homebuyers, (5) affordable housing for homeownership, (6) affordable rental housing, (7) CHDO Set-Aside, (8) emergency housing and services for the homeless, (9) rapid re-housing and homelessness prevention, (10) HMIS Support, and (11) program administration.

For PY 19/20, the fourth year of the Consolidated Plan period, Collier County made significant strides in meeting the strategic plan objectives. Collier County expended an estimated \$2,669,701.85 in CDBG, HOME, and ESG funding on activities meeting its strategic plan goals and assisted approximately 391 persons through public services, land acquisition to benefit 51 households with future affordable housing, public facilities and infrastructure projects also had an area wide benefit of over 24,587 low-moderate persons in the County.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

The following table provides a summary of Consolidated Plan goals and the County's progress towards accomplishing these goals.

Goal Consolidated Plan	Category	Source	Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Affordable Housing for Homeownership	Affordable Housing	HOME	\$886,345	Homeowner Housing Added	Household Housing Unit	15	3	20%	51	3	100%
Affordable Housing for Homeownership	Affordable Housing	HOME	\$0	Homeowner Housing Rehabilitated	Household Housing Unit	0	3	100%	0	0	0%
Affordable Housing for Homeownership	Affordable Housing	HOME	\$0	Housing for Homeless added	Household Housing Unit	0	0	0%	0	0	0%
Affordable Housing for Homeownership	Affordable Housing	HOME	\$0	Housing for People with HIV/AIDS added	Household Housing Unit	0	0	0%	0	0	0%
Affordable Rental Housing	Affordable Housing	HOME	\$0	Rental units constructed	Household Housing Unit	200	0	0%	0	0	0%
Affordable Rental Housing	Affordable Housing	CDBG	\$500,000	Rental units rehabilitated	Household Housing Unit	0	0	22%	50	25	50%
Affordable Rental Housing	Affordable Housing	HOME	\$259,205	Tenant-based rental	Households Assisted	0	0	0%	13	0	0%

				assistance / Rapid Rehousing							
CHDO Set-Aside	Affordable Housing	HOME	\$0	Other	Other	20	0	0%	0	0	0%
Emergency Housing and Services for the Homeless	Homeless	ESG	\$114,286	Homeless Person Overnight Shelter	Persons Assisted	500	0	0%	180	365	100%
HMIS Support	Homeless	ESG	\$40,000	Other	Other	1	0	0%	1	1	100%
Improve Public and Other Facilities	Non-Housing Community Development	CDBG	\$824,955	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	79400	1872	2.36%	2600	865	33.26%
Improve Public and Other Facilities	Non-Housing Community Development	CDBG	\$0	Homeless Person Overnight Shelter	Persons Assisted	0	0	0%	0	27	100%
Improve Public and Other Facilities	Non-Housing Community Development	CDBG	\$0	Overnight/Em ergency Shelter/Transit ional Housing Beds added	Beds	0	0	0%	0	0	0%
Improve Public Infrastructure	Non-Housing Community Development	CDBG	\$1,276,462	Public Facility or Infrastructure Activities other than	Persons Assisted	50000	0	0.00%	28675	23,965	83.57%

				Low/Moderate Income Housing Benefit							
Program Administration	Non-Housing Community Development	CDBG HOME ESG	\$554,736 \$67,072 \$15,026	Other	Other	1	0	0.00%	1	1	100%
Provide Assistance and Education to Homebuyers	Affordable Housing	HOME	\$0	Direct Financial Assistance to Homebuyers	Households Assisted	50	0	0.00%	0	0	0%
Provide Public Services	Non-Housing Community Development	CDBG	\$375,104	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1700	156	9.18%	425	391	92%
Rapid Re-Housing and Homelessness Prevention	Homeless	ESG	\$31,040	Rapid Rehousing	Households Assisted	0	11	100%	3	3	100%
Rapid Re-Housing and Homelessness Prevention	Homeless	ESG:	\$0	Homelessness Prevention	Persons Assisted	15	0	0.00%	0	0	0%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Funds were allocated in alignment with the priorities identified in the County's Consolidated and Annual Action Plan. These included public infrastructure improvements, public services, public facility renovations, homeless prevention services, emergency shelter services, and affordable housing developments. CDBG, ESG and HOME funds were utilized in these projects to support our efforts to meet HUD's mandate and improve housing accessibility and affordability, and the overall quality of life for the low-to-moderate income residents.

In PY 19/20, Collier County was able to fund projects that directly addressed specific strategic plan goals including:

**Affordable Housing - Rental**

- Collier County Housing Authority (CCHA) installed HVAC units benefitting 25 households.
- CHS continues to work with the Collier County Housing Authority (CCHA) on Tenant Based Rental Assistance (TBRA) that has benefitted 70 families since inception. The program is expected to complete in 2022.

**Affordable Housing – Homeowner**

- Habitat for Humanity is continuing to work towards completing another land acquisition for new affordable home ownership that will benefit 51 low- moderate-income households in future program years.

**Non-Housing Community Development**

- In 2019, CHS awarded funding to Legal Aid Services, United Cerebral Palsy (UCP), and Collier County Child Advocacy Center (CCCAC) to provide services to victims of abuse and violence, persons with disabilities, and children. In PY 19/20, 391 persons benefitted from public service activities.

**Homeless**



- CHS provided ESG funds to the Shelter for Abused Women and Children for shelter operations and to NAMI for Rapid Re-Housing activities. During PY 19/20 approximately 365 persons were served through ESG and other homeless services.
- In addition, public facility renovations at Youth Haven were completed serving 27 youth, through the completion of two Youth Haven activities.
- The County also provided funds for HMIS support.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	400	31	242
Black or African American	82	7	55
Asian	0	0	2
American Indian or American Native	0	0	0
Native Hawaiian or Other Pacific Islander	4	0	2
<b>Total</b>	<b>486</b>	<b>38</b>	<b>301</b>
Hispanic	237	8	96
Not Hispanic	249	31	135

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The table above lists the numbers of beneficiaries by race and ethnicity assisted with HUD-Funded programs in 2019. The numbers reported for ethnicity do not reflect the same count as the total number reported by race. The variances could be attributed to refusal of information, errors at intake, or unwillingness to share information about ethnicity and/or race.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Prior Year Resources Made Available	Amount Expended During Program Year
CDBG	public – federal	\$2,500,693	\$2,293,359.56	\$2,104,048.13
HOME	public – federal	\$680,027	\$932,693.00	\$312,072.68
ESG	public – federal	\$200,352	\$152,638.89	\$253,581.04

**Table 3 - Resources Made Available**

### Summary of Resources

Going into PY 19/20, Collier County had available a cumulative total of \$3,378,691.45 of entitlement resources (CDBG, HOME, and ESG), including available program income and uncommitted carry forward from previous program years. PY 19/20 funds available totaled \$4,304,455.00, of which \$2,500,693.00 were CDBG funds, \$1,603,410.00 were HOME funds, and \$200,352 were ESG funds. This CAPER reports on all projects that expended funds in the program year, including prior year projects.

The amounts in Table 3 reflects the amount of funding available in 2019.

### Expenditure of Program Funds

- IDIS Report PR26: \$2,104,048.13 in CDBG funds was expended in 2019.
- IDIS Report PR27: \$312,072.68 in HOME funds was expended in 2019.
- IDIS Report PR91: \$253,581.04 in ESG funds was expended in 2019.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Bayshore CRA	15%	12%	Support national objectives of providing a suitable living environment.
City of Naples	4%	4%	City infrastructure and facilities improvements.
Countywide	47%	54%	Countywide activities that support national objectives of providing a suitable living environment.
Immokalee-Low Income Census Tract Area	34%	30%	Support national objectives of providing a suitable living environment.

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

The County allocated 54% in available resources for countywide projects. The remaining 46% of funding was allocated for CDBG activities in low-income census tracts, as detailed in Table 4.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG and HOME funds were used as gap financing, which allowed other funds to be leveraged through our participation.

Per HOME regulations, HOME grant recipients are required to provide a 25% match from nonfederal funds as a permanent contribution to affordable housing activities. The FFY 2019 match requirement is \$11,759.60.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	\$219,340.66
2. Match contributed during current Federal fiscal year	\$321,653.51
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$540,994.17
4. Match liability for current Federal fiscal year	\$0.00
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$540,994.17

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
BCHC SHIP Rental Rehab	01/10/19	\$136,095.52						\$136,095.52
BCHC SHIP Rental Rehab	03/12/19	\$111,634.00						\$111,634.00
BCHC SHIP Rental Rehab	03/12/19	\$17,225.65						\$17,225.65
589	01/10/20	\$55,406.24						\$55,406.24
589	04/01/20					\$1,155.00		\$1,155.00
589	08/01/20	\$137.10						\$137.10

Table 6 – Match Contribution for the Federal Fiscal Year

## HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$132,986	\$46,281.43	\$81,826.68	\$78,669.54	\$97,440.75

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	23	0	0	0	1	22
Dollar Amount	\$995,137	\$0.00	\$0.00	\$0.00	\$9,352	\$985,785
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total	Women Business Enterprises	Male			
Contracts						
Number	23	1	22			
Dollar Amount	\$995,137	\$9,352	\$985,785			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	\$0.00	\$0.00	\$0.00			

**Table 8 - Minority Business and Women Business Enterprises**

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		<b>1</b>		<b>\$1,000,000.00</b>		
Businesses Displaced		<b>0</b>		<b>\$0</b>		
Nonprofit Organizations Displaced		<b>0</b>		<b>\$0</b>		
Households Temporarily Relocated, not Displaced		<b>0</b>		<b>\$0</b>		
<b>Households Displaced</b>	<b>Total</b>	<b>Minority Property Enterprises</b>				<b>White Non-Hispanic</b>
		<b>Alaskan Native or American Indian</b>	<b>Asian or Pacific Islander</b>	<b>Black Non-Hispanic</b>	<b>Hispanic</b>	
Number						
Cost						

**Table 10 – Relocation and Real Property Acquisition**



## CR-20 - Affordable Housing 91.520(b)

### Evaluation of Affordable Housing Progress

The table below summarizes housing accomplishments in 2019 compared to the proposed production targets listed in the 2019 Annual Action Plan.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	3	3
Number of Non-Homeless households to be provided affordable housing units	74	32
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>77</b>	<b>35</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	16	3
Number of households supported through The Production of New Units	11	7
Number of households supported through Rehab of Existing Units	50	25
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>77</b>	<b>35</b>

Table 12 – Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The lack of quality affordable housing choice can be an impediment to fair housing to foster decent, safe, and affordable housing. Collier County will continue to collaborate and partner with local non-profit housing developers, for-profit builders, the Collier County Housing Authority, and the residents of Collier County to measure the needs, discuss the issues and find solutions to problems of the Collier County housing market. Through these programs, Collier County will work to foster and maintain decent and affordable housing for low-income residents of Collier County through homeownership, rehabilitation programs, and new construction projects. Collier County will promote the transition of low-income families to self-sufficiency through funding support of homeownership programs, which allow an eligible low-income household to choose a home that meets its needs throughout the County's service area.

Some of the problems that have occurred in meeting goals includes: 1) the fact that the housing market has changed, whereby making it difficult to find affordable homes for purchase by first time homebuyers; 2) borrowers having a tougher time getting a mortgage loan and needing higher credit scores and less overall debt; and 3) since wages are still low, buying a home still may be out of reach for many potential first-time homebuyers.

#### **Discuss how these outcomes will impact future annual action plans.**

The outcomes of the annual goals, as stated in the Annual Action Plan/Consolidated Plan, are aimed at creating the opportunity for adequate, affordable housing for extremely low-to-moderate income persons, encouragement of homeownership, minor home repair, rehabilitation of single-family and multi-family housing, provision of rental assistance, new construction, and development of partnerships. Although the housing market has shifted a bit and providing affordable housing opportunities may be a bit more difficult. Collier County will look at our current affordable housing programs and Annual Action Plan goals and make any modifications, as necessary, so that we are able to continue our efforts to meet or exceed our anticipated goals.

#### **Number of Households Served by Income Level**

The table below reflects persons served in 2019 with CDBG and HOME funding throughout the County.

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	10	0
Low-income	10	0
Moderate-income	12	0
<b>Total</b>	<b>32</b>	<b>0</b>

**Table 13 – Number of Households Served**

#### **Narrative Information**

The County served 20 households through affordable housing activities such as direct financial assistance for housing rehabilitation and acquired property to produce new units for homeowners. In an effort to address "worst-case needs," and detail the County's progress in meeting the needs of persons with disabilities the County will continue to work with a broad cross-section of public, private, faith-based, and community organizations to address the worst case needs of low income households.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

### **Homelessness Reduction Progress:**

Collier County participates in the local Continuum of Care (CoC). A primary means by which the County reaches out to homeless persons, identifies individual needs, and understands the landscape of homelessness in the region, is through efficient data collection and analysis through the HMIS system. Collier County works closely with the Hunger and Homeless Coalition (HHC), the lead agency of the CoC, to support operations and ensure accurate tracking and reporting. The CoC continued to recruit non-profit and faith-based organizations, health care agencies and appropriate government agencies into the CoC Network of Services. Most people in serious need do turn to someone or something for help at some point in time. It is essential at that point in time the CoC have as many sources of help engaged as possible in the intake system. The Hunger and Homeless Coalition continued to work to increase the number of participating agencies in the HMIS system.

Another means of outreach is the 211 system. The County ensures that the 211 system-database is updated periodically with County resources. The 211 system helps the County to provide outreach and refer individuals to the appropriate service providers to meet their needs. The County continued to encourage every local agency to list their information with 211.

During PY 19/20, the County expended \$100,942.15 of ESG funds to support Shelter operations, provide homelessness prevention, upgrade equipment, and purchase software for HMIS activities.

### **Assessment of homeless persons (especially unsheltered persons) needs**

The Hunger and Homeless Coalition, as the lead of the CoC, is the primary agency addressing homeless needs in Collier County. The housing needs of homeless persons and families cannot be completely met by emergency shelters and transitional housing due to a lack of capacity. The County addressed some of that lack of capacity by utilizing its HOME and ESG funds for homelessness prevention activities including rental assistance. The County also expended \$82,993.29 for emergency shelter activities. These funds were allocated to the Shelter for Abused Women and Children for operating costs of a homeless domestic violence shelter to assist adults and children fleeing from domestic violence. With the addition of HMIS, the County assisted approximately 365 persons.

### **Assessment of emergency shelter and transitional housing needs of homeless persons**

The County provides ESG funding for essential services and operations of emergency shelters, including domestic violence shelters and transitional housing facilities. These facilities offer shelter and services to homeless families, single men, women, and survivors of domestic violence. The County also addresses this need by providing vouchers for emergency stays at local hotels or motels. The County supports increasing housing options and self-sufficiency for the homeless and at risk of homelessness by providing support

for emergency housing and supportive services for homeless families and individuals, including those recently released from institutions. The County also support the development of transitional housing to provide families with additional supports to regain stability in the community. In addition to its ESG fund support, the County continued to provide rehabilitation funds through its CDBG program allocation to renovate cottages at a homeless youth facility.

### **Publicly Funded Institutions Discharge Activities to Avoid Homelessness**

The County primarily assists low-income individuals and families avoid facing homelessness by providing rental assistance through its homelessness prevention activity. Providing assistance to reduce housing costs in conjunction with providing supportive services allows at-risk individuals and families to stay in their homes longer and gives them the chance to regain economic independence. The County also continued to allocate funds towards the activities mentioned above including homeless youth facility renovations, domestic violence emergency shelter, and HMIS program support. In addition, the County partners with the Sheriff's Office, local mental health center, NAMI, and other partners in implementing a Criminal Justice Mental Health grant for inmates with mental illness during incarceration and at discharge.

The County also supported low-income individuals and families to avoid becoming homeless by bolstering the supply of affordable housing through its HOME and SHIP housing activities such as housing rehabilitation, rental assistance, and homebuyer assistance.

The County also refers individuals and families to CASL, a non-profit dedicated to the housing needs of those with mental health and substance abuse issues. CASL works with local mental health and substance abuse providers to transition those in need to permanent supportive housing.

The County also has utilized its State SHIP funds to assist ROOF secure housing for individuals with physical and developmental disabilities. ROOF is a nonprofit that works to help families with a disability have access to housing choices that are affordable, sustainable, accessible, and safe.

### **Chronically Homeless Activities to Avoid Homelessness**

The County coordinates with the Collier County Veteran's Service Division to provide services to Veterans to assist them in accessing benefits from the Veteran's Administration Department. Local VASH vouchers are provided through a regional partnership with the Housing Authority of the City of Fort Myers. Collier County currently has several Veterans receiving rental assistance which helps their homes remain affordable and prevents homelessness.

The County's Social Services/Seniors Section continued to provide prescription and medical assistance and referral services for citizens and seniors. Assistance helps reduce monthly expenditures making housing costs more affordable for individuals and seniors on fixed incomes and helping to reduce homelessness.

The National Alliance on Mental Illness (NAMI) works to improve the quality of life for individuals and families affected by serious mental illness through services such as education, advocacy, and support. As part of their support programs, NAMI administers a rapid re-housing program utilizing ESG funds to assist clients with mental health challenges.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Collier County continues to work with the Collier County Housing Authority (CCHA) to develop and maintain affordable housing. In PY 19/20, Collier County awarded \$149,993 in HOME funding for Tenant Based Rental Assistance (TBRA) activities to subsidize the rent of 13 residents of Collier County.

The CCHA owns and manages four public housing developments: 276 units of low-income housing in Farm Worker Village, 315 units of farm labor housing also in Farm Worker Village, 30 units of farm labor housing known as Collier Village, and a 192-bed dormitory known as Horizon Village. In addition, the Authority serves an estimated 3,100 plus people through the administration of the Section 8 rental assistance program and Family Self-Sufficiency Program to provide support services targeted to low, elderly, disabled and homeless that live in Collier County.

Collier County supports the goals of the CCHA to optimize services for its public housing and Housing Choice Voucher programs. During PY 19/20, CCHA continued to strive to meet the following goals:

- Expand the supply of assisted housing.
- Improve the quality of assisted housing.
- Increase assisted housing choices.
- Provide an improved living environment.
- Promote self-sufficiency and personal development of assisted households; and
- Ensure equal opportunity and affirmatively further fair housing.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

Each year, members of the Collier County Section 8 Advisory Board can provide input during the creation of the annual agency plans and other long-range planning documents for their respective communities. The board also reviews plans to assess progress toward its goals. The Housing Authorities offer meeting space and technical assistance to their resident advisory boards as issues are identified. Participating in these meetings gives the residents a formal opportunity to offer input on the voucher program to CCHA.

The Collier County Housing Authority developed supplemental programs to offer additional affordable opportunities for public housing residents. The Family Self-Sufficiency program enables residents of public housing in Collier County to increase their earned income and reduce their dependency on public assistance including rental subsidies. The program allows qualified applicants the freedom to choose quality privately owned housing throughout their community while maintaining rent payments that they can afford. Vouchers are issued to participants in the amounts based upon composition of income and family size. Participants can choose any type of housing if it meets HUD's Housing Quality Standards, and the rent charged is found to be reasonable as compared to the fair market for a comparable unit.

In addition, the CCHA worked closely with many county service providers, including Habitat for Humanity, to offer programs that help public housing residents develop new skills and enhance their quality of life. Providers offered English learning classes, parenting classes, health and nutrition programs, and homebuyer education classes. Habitat for Humanity specifically worked with many families who were interested in becoming first-time homebuyers. The SHIP program also provided funding to assist interested applicants in homebuyer education, credit counseling and financial literacy.

### **Actions taken to provide assistance to troubled PHAs**

HUD has not classified the Collier County Housing Authority as “troubled”; therefore, Collier County did not use any CDBG, HOME, or ESG funding to assist troubled housing authorities.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

### **Actions taken to remove or ameliorate the negative effects of public policies**

Housing affordability is a nationwide issue as many families are paying too high rent and mortgages to cover the cost of home. Affordable housing is the cornerstone of stable families and housing prices have not kept pace with wage increases. Collier County is committed to maintaining housing opportunities and to eliminating barriers to affordable housing. The County continues to foster and maintain affordable housing to keep the housing market balanced and fair. Collier County continued to take specific actions in the program year to address regulatory barriers in affordable housing. The actions taken include encouraging the development of local ordinances that are inclusive of affordable housing by providing technical expertise to local municipalities and providing fair housing training and education opportunities to area subrecipients, AHAC members and community partners at large.

An affordability gap for both affordable and workforce housing exists in Collier County and the City of Naples. Although the County's land development codes are not prohibitive, there is a consensus that these codes are restrictive to certain housing types contributing to the affordability gap. Collier County currently offers density bonus, impact fee deferrals, and expedited permitting to support the increase of affordable housing.

The County Board of County Commissioners accepted a community-driven Countywide Affordable Housing Plan to develop additional incentives and programs to address affordable and workforce housing needs in the community. County staff have been working to implement changes identified in the plan. While not an exhaustive list of the report's recommendations, potential strategies include:

- Revisions to the County's Local Housing Assistance Plan to require 30- or 50-year affordability periods, rather than the current 15-year requirement; and
- Reviewing the use of Affordable Housing Density Bonus provisions, including determining how many units have been created under the provision and whether enforcement actions were taken against developers that neglected to provide the agreed upon units.

Beyond incentives to negate the effect of public policy, the County has further assisted in reducing barriers to affordable housing by implementing various programs targeted towards low-and moderate-income households. Through its grant programs, the County supports affordable housing by providing homeownership opportunities, bringing homes up to code through rehabilitation efforts, and offering rental assistance. These programs assist in eliminating barriers to affordable housing by providing economic opportunities and minimizing overall household expenses.

In addition to the activities undertaken by the County, the Housing Authority's activities are specifically intended to address barriers to affordable housing by providing economic subsidies to those most in need of affordable housing. Towards this end, the Collier County Housing Authority continued to reduce the barriers to affordable housing by providing Section 8 vouchers and assistance programs aimed at transitioning residents from public housing into the private housing market.



Applications for housing, and the resulting units to be assisted with CDBG and HOME funds will be reviewed to assure that the housing is fully available to all residents of the community, regardless of race, color, national origin, gender, age, disability, familial status or sexual orientation/gender identity.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Addressing underserved housing needs is increasingly difficult. To make housing affordable to very low-income households' deep subsidies are needed. At this point, appropriations for housing programs are not at levels to widely support deep subsidies. Additionally, the number of families and individuals needing access to services has increased and many times the capacity to fund and implement existing or additional programs is limited.

The County continued to invest its Federal funds in viable projects and combined federal sources with other resources so that it could continue to provide residents with affordable housing options. The County continued to utilize its CDBG, HOME, and ESG funds to the fullest extent to assist in meeting underserved needs.

To help remove obstacles to meeting underserved needs and improve service delivery, Collier County worked with local non-profits and other subrecipients to coordinate the work of social service organizations, disseminate news and information, and spearhead community-wide solutions to local needs. Specifically, the County worked on projects to construct and improve public infrastructure and facilities, to support the development of affordable housing and benefit low- and moderate-income families; to provide public services such as legal aid services to victims, transportation and staffing services for persons with disabilities and other populations, and fund services for victims of violence.

The Community and Human Services Division (CHS) will continue working with County Growth Management, Public Health, the Public Library, Collier Area Transit, local non-profits as well as the County Commissioners' on projects to benefit the underserved. Efforts continue to be made with the County CRA's in the Bayshore and Immokalee area to develop and implement strategies to address the capital improvement efforts in the County's target areas. CHS will continue to support funding infrastructure improvement activities that serve target area and low-to-moderate income populations.

The County also continued to work cooperatively with the Hunger and Homeless Coalition (HHC), Immokalee Interagency Council, Public Health Department, Collier County Housing Authority, and United Way of Collier County to continue to identify and address underserved and unmet needs.

Collier County will continue to support the Collier County Housing Authority's efforts to expand the availability and choice of affordable housing units to county residents. The county will also continue to coordinate with the Housing Authority on efforts to provide rental assistance to prioritized groups of eligible county residents, such as homeless and youth aging out of foster care.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Lead poisoning in Collier County has been a relatively minor problem as 70% of the County's housing stock was built after 1980. The County has implemented a rental housing rehabilitation program and continued to operate the program within the HUD Lead-Safe Housing regulations. The rehabilitation program offered through the County is reducing lead hazard by focusing on code compliance. The County also ensured that staff is appropriately trained in lead-based paint, pamphlets are distributed, inspections and assessments are conducted when required, and that contractors trained in lead safe practices are used.

Collier County's Health Department has historically monitored and responded to all suspected cases of lead poisoning. Prior to issuing a Notice to Proceed or beginning any type of project, CHS completes an Environmental Review (ER). In addition to the requirements outlined in the ER, the potential for Lead Based Paint is always addressed. When a structure is identified as built prior to 1978 a separate review is completed. A specialist is hired to review the possibility of lead-based paint within the structure. If lead based paint is found in the structure, all individuals doing renovations, repairs and painting are required to be certified to safely complete improvements beyond minor repairs. The County follows procedures as specified in applicable regulations and, specifically, those detailed in Title X. The Department and its representatives provide all required notifications to owners and occupants. All Department policies and procedures have been revised to conform to Title X.

All projects carried out with federal funds incorporate the current procedures for hazard reduction or LBP abatement guidelines as defined in 24 CFR Part 35 and Section 302(c) of the Lead-Based Paint Poisoning and Prevention Act (42 U.S.C. 4822). These procedures govern projects contracted to subrecipients and developers and funded by CDBG, HOME, and ESG.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Collier County recognizes the interrelationship between housing and economic opportunities and the need to pursue both to assist households to attain self-sufficiency. The County recognizes while it has defined priority strategy areas, that they are not separate or isolated strategies. These strategies are inter-related and impact, reinforce, and contribute to each other to achieve the common goal of a viable and vibrant community. Collier County continued to implement housing activities such as housing rehabilitation, rental assistance, and homebuyer assistance to help reduce the number of households in poverty.

All of the programs outlined in the Consolidated Plan are intended to provide benefits to residents that are considered low income and/or fall below the federal poverty line. The Community Development Block Grant Program's objectives are to develop viable communities that provide decent, safe, and sanitary housing, a suitable living environment, and expanded economic opportunities primarily for persons of low and moderate income. The County utilizes its CDBG program to make a difference in the lives of its residents by providing resources to address unique community development needs. The County's HOME and SHIP programs are utilized to help increase the supply of affordable housing for low- to moderate-income households. The County's housing programs help to reduce housing costs for low-income families and assist in reducing the overall poverty level of the community. Programs include home improvement

assistance, rental subsidies, and homebuyer assistance.

Collier County also provides funds to the Shelter for Abused Women and Children which offers emergency shelter facilities and essential services for homeless prevention to assist in reducing the number of households living below the poverty level.

In addition, hurricane hardening, and weatherization are done through the County's rehabilitation program to help reduce energy costs. This assistance is provided to reduce energy consumption and lower monthly energy bills. Typical measures consist of: air sealing; adding insulation; heating system repair or replacement; window and door repair or replacement; providing high-efficiency lighting fixtures, energy star refrigerators and other electric base load reduction; and, work items that mitigate energy-related health and safety concerns. In 2019, the County continued to implement the EHEAP program, which provides utility assistance for seniors who are at or below 110% of the federal poverty level.

The County is proud of its work to eliminate cost burden and target resources in an effective and coordinated manner. In addition to combatting poverty through its housing and community development programs, the County has two designated CRA areas and continued to focus much of its HUD funding in those areas. By doing so, the County leveraged complementary initiatives aimed at workforce development, business development, public infrastructure and community programming initiatives, and other quality of life features that connect persons living in poverty with services, and options to lift those families out of poverty.

#### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Collier County Community and Human Services Division serves as the lead entity in carrying out Consolidated Plan objectives and in making sure CDBG, HOME, and ESG funds are carried out in accordance with federal regulations. The Collier County Community and Human Services Division coordinated with various public, private, and non-profit agencies in carrying out its activities. Collaboration between local, county, and state agencies is important in successfully carrying out the goals and objectives identified in the Consolidated Plan and addressing community needs.

In October 2019, Collier County Community and Human Services Division – Housing Operations, hired Quest Corporation of America, Inc., (Quest) to develop a 12-month marketing and outreach campaign. Through launching a new website targeted to renters, homebuyers, homebuilders, and developers; through partnering with local agencies and civic organizations; and, through print, radio, television, and social media campaigns, this project has improved awareness of affordable housing opportunities, enlighten the community as to who makes up this population and promote incentives to industry professionals in order to increase affordable housing choices to Collier County residents. The website was successfully launched on April 28 and the news release was published soon after. Housing Operations staff also shared the social media content with partners, for use on their communication channels.

To date, Quest's team has launched a new website, participated in a developer roundtable, and compiled

an industry database for future events and marketing efforts.

Collier County maintains a robust Affordable Housing Advisory Committee (AHAC), composed of representatives from the residential home building, banking/mortgage, labor, low-income advocacy, for-profit social service, non-profit social service, real estate, employers, and the local planning industries. These representatives serve as an informed body of experts with unique perspectives on the local landscape of affordable housing needs and market dynamics in Collier County. Collier County continued to work with the AHAC to strengthen its leadership role in guiding affordable housing decisions in the community. Strengthening the institutional expertise and authority of the AHAC will improve the County's work in the years ahead.

The County also partnered with the Hunger and Homeless Coalition and is a regular participant in CoC meetings. The County contributes and participates at the requested levels to aid the Coalition in addressing the homeless situation that exists in the area.

It is essential that Collier County continued to foster and maintain partnerships with other public and private agencies for the successful delivery of its housing and community development programs. Private entities effectively support the delivery of programs and services by offering additional resources that can be leveraged to supplement existing services or fill in gaps.

The County continued to take the following steps to ensure coordination between public and private housing and social service agencies during the program year. Each of these steps helped facilitate information exchange between the County and those providing public services. The following steps were taken to enhance coordination amongst agencies:

- Technical assistance was provided to educate nonprofit agencies on the grant funds, application process, eligible uses, additional requirements when utilizing these funds and long-term conditions on their use.
- The County's housing and community development plan is carried out through a combination of public, private, and non-profit organizations, many of which participate in the citizen participation process.
- The County continued to participate in regular meetings and communication with groups including the AHAC; Collier County Hunger and Homeless Coalition; the CoC Coalition; the Immokalee Interagency Council; and the Community and Human Services sponsored partnership meetings.
- A comprehensive inventory review of surplus county owned properties resulted in the Bembridge PUD being designated for Affordable Housing. A public/private partnership with a developer was approved for the construction of 82 low income rental units on site. Groundbreaking scheduled for Spring 2021.
- A new policy adopted by the County that encourages the inclusion of Affordable Housing Units in all new county projects has resulted in two ongoing new developments:

1) Partnership with the Collier County Land Trust and a non-profit developer to build 350 low income senior and essential service personal rental housing units on the former Golden Gate Golf Course property.

2) Partnership with Collier County Land Trust to incorporate two low income rental single-family homes at the Paradise Coast Sport Complex.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The County worked to foster collaboration through dissemination of services, news, and information across social service organizations, sub-recipients, and public and private entities. One way the County accomplished this is through subrecipient meetings that brought together affordable housing developers and social service agencies. Through these meetings and evolving network, CHS was able to alert partners to grant regulation changes, education opportunities, general information, and an opportunity to create collaborative arrangements to meet the needs of the community. Further, CHS has very good relationships with many local banks related to the down payment assistance activities.

Collier County participates in the monthly Immokalee Interagency Coalition which includes representatives from more than 40 different social service agencies, educational and healthcare organizations, housing providers and others.

The County also partners with social service agencies through the Mental Health and Substance Abuse (MHSA) Planning Council. This council includes law enforcement, courts, social service agencies, housing providers and the homeless coalition, all who work collaboratively to address the needs of those who are homeless, suffer from MHSA issues, have been incarcerated, and are homeless.

Additionally, development of the Countywide Affordable Housing Plan required input from and coordination of both housing providers and social service agencies. The County encouraged community-based solutions and regional partnerships, and continued to support and participate in the CoC, whose membership includes both affordable housing and social service agencies.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)**

The County's most recent Analysis of Impediments to Fair Housing was developed in August 2016. The AI identified four (4) specific impediments which the CHS staff has been addressing.

**Impediment #1 Lack of Fair Housing Organization/Fair Housing Education**

In PY 19/20, Collier County addressed this impediment by:

- Providing funding to Legal Aid to assist low income families with legal services to address fair housing concerns.
- Providing funding to Housing Education Lending Programs (HELP) and other housing entities
- Continue to fund educational workshops and a housing fair and other efforts to educate the community.

In addition, the Community and Human Services Division continued the following to assist in addressing fair housing impediments:

- Fair housing notices and fair housing pamphlets (English/Spanish) are provided to libraries, social service agencies, churches and the Collier County CHS lobby. Fair Housing Training is conducted, and the website has been enhanced for additional Fair Housing Information. In addition, Fair Housing information is included in the CHS Compliance website for subrecipients and contractors.
- Collier County's Communications and Customer Relations Division is tasked with taking calls and/or complaints on housing and job discrimination and referring callers to the appropriate services. They also provide printed materials to the public.
- CHS has a Fair Housing plan.
- CHS requires all subrecipients/developers to have an Affirmative Fair Housing Policy and submit to CHS within 60 days of agreement execution.
- CHS conducts an annual Fair Housing training for all subrecipients

### **Impediment #2 Limited Supply of Affordable Housing Restricts Housing Choice**

In 2019-2020, the County continued to focus on implementing recommendations outlined in the Community Housing Plan including modifications to existing incentives including impact fee deferral, affordable housing density bonus program, making publicly owned land available for housing construction, mixed-income housing ordinance (inclusionary zoning), identifying additional funding sources for affordable housing, and other recommendations.

- The Land Trust, a new 501 (c)3 which was created in 2019, has appointed the Board, become incorporated, developed bylaws and secured funding for 2 projects. These projects include:
  - A Partnership to incorporate two low income rental single-family homes at the Paradise Coast Sport Complex.
  - A Partnership between the Land Trust, the Community Foundation, and a non-profit developer to build 350 low income senior and essential service personnel rental housing units on the former Golden Gate Gold Course property.

### **Impediment #3 High Concentrations of Low-Income Housing**

Staff is also working to identify publicly owned land that can be used to develop affordable housing for working families, young professionals and others; improve families ability to obtain mortgages through financial counseling & training; and other recommendations.

In 2019/2020, the Board of County Commissioners continued to work with the affordable housing developer slated to build affordable rental units on county owned property.

**Impediment #4 Lack of Accessible/Special Needs Housing**

Special Needs housing has been addressed in the 2017 Community Housing Plan and many of the plan's recommendations discuss a minimum set-aside for senior and special needs housing; encouraging the creation of a community land trust (CLT) and other recommendations to address this special needs population.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

CHS staff monitors compliance with subrecipients and developers on an annual program year. A risk assessment is completed, and the appropriate monitoring is then assigned. All projects receive at least one on-site monitoring and ongoing compliance review by the grant staff through reimbursement requests, phone calls, written correspondence and site visits by the project Grant Coordinator and management for expenditure eligibility, beneficiaries served and general project progress is conducted. CHS maintains a monitoring team comprised of a supervisor, two staff coordinators and a senior accountant. Policies and procedures are updated as CPD notices are published, as applicable, to maintain currency with HUD policies.

Once the monitoring visit is completed, staff returns to the office to prepare a compliance letter and sends it to the subrecipient. The letter will outline whether the subrecipient is compliant or not. If the subrecipient is determined to be in non-compliance a list of corrective actions are identified with a specific time for corrections and sent to the subrecipient. The Grant Monitoring Team may schedule a follow up visit 30 or 60 days following the letter, depending on the severity of the findings, to re-monitor for improvements/corrections.

Monitoring visits, along with all other pertinent information is tracked by the Grant Coordinators in their project workbooks and continually updated with the latest project status and reviewed by the CHS Manager and Director.

Finally, monitoring also includes a review of HUD reports/announcements, monthly program activities, any red flags, etc. and action is taken as necessary and technical assistance is also provided.

Internally, CHS staff tracks and reports the progress of each project and is reviewed approximately every 30 – 60 days with the Director. The contractual agreement requires grantees to submit quarterly and final reports. Quarterly reports describe a project's progress during the quarter through a detailed narrative describing contract activities and the results achieved. Guidelines or criteria, which new grantees developed for eligibility and participant selection, are also appended to the first quarterly report. Significant obstacles or problems in carrying out the contractual obligations are identified, along with plans to overcome these obstacles. To meet HUD reporting requirements, statistical data is also reported to track the type of activity carried out and the number of individuals and families assisted, including data on the racial/ethnic characteristics of the participants. Other related data that is required by the Integrated Disbursement and Information System (IDIS) is also collected.

Compliance with other state and federal requirements is monitored frequently. For example,



environmental review is monitored at the beginning of each project while Davis Bacon, as applicable, is monitored weekly. CHS has a staff member dedicated to working closely with the prime contractors to review all certified payroll and conduct required interviews.

Any rehabilitation construction or other contractor is monitored on each project by CHS staff and the Growth Management Division code enforcement, building inspectors, and others as applicable. In addition, CHS contracts with a third-party inspector to complete independent cost analysis, and cost estimates on all construction and rehabilitation projects. The inspector is also responsible for reviewing change orders and completing a final inspection to ensure completion of required tasks, as necessary.

### *Section 3*

The County is working to meet Section 3 requirements for its contracts and has been making an effort to have implemented Section 3 recognized vendors. Collier County holds an annual training for subrecipient on the use and reporting of the Section 3 program. The County offers Section 3 contractors' preference at the time of procurement. The County has quarterly partnership meetings with all subrecipients, and during this last year each subrecipient was provided additional information on Section 3 and the proposed rule change. In addition, each subrecipient is required to report quarterly to County staff on their efforts with hiring Section 3 personnel.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Collier County understands the importance of citizen participation in developing its CAPER and related Annual Action Plan establishing the activities that will be reported on for PY 19/20.

The County's citizen participation process began with the development of the PY 19/20 Action Plan. The County ensured compliance with its adopted Citizen Participation Plan and citizen participation requirements by publishing an RFP, notices for public hearings, and recommendations for funding in a local newspaper and on the County's website. The County included all required information such as deadline dates, dates of public hearings, locations and times of public hearings, and information on how to obtain the RFP or request technical assistance. The County also published its recommendations for funding providing the public with an opportunity to comment. The activities established in the Action Plan are the current activities being reported in this CAPER.

Community and Human Services staff will post a link to the CAPER on the resources page of the housing website to ensure the public has access to the most up to date information.

The fourth year CAPER program year covered October 1, 2019 to September 30, 2020. Pursuant to HUD guidelines, this CAPER allowed for reasonable notice for review and comment, as well as a fifteen (15) day comment period prior to submission. Public notice of comment period was published in the Naples Daily

News on November 29, 2019 notifying the public that the CAPER was available for comment from November 30 through December 8, 2019. The public was provided proper notice and was given the opportunity to comment on this CAPER for a comment period of 5 days. The Collier County Human Services Division did not receive any public comments during the public comment period. The draft CAPER, and IDIS reports as required by HUD, were available for citizen review during the 5-day public review period.

The public notice included the address of the Collier County Community and Human Services Division, staff contacts, mailing addresses, phone numbers, the website to view the report and information on where to direct comments and questions. Notice of community meetings and comment period was made to the Limited English Proficiency (LEP) population in Spanish. The County will make available Spanish interpreters upon request.

The following reports from HUD's Integrated Disbursement and Information System (IDIS) are accompanied with the Collier County CAPER.

- Summary of Activities (PR03).
- Consolidated Annual Performance and Evaluation Report (PR06).
- Rehabilitation Activities (PR10).
- Summary of Accomplishments Report (PR23 Parts 1-7).
- Financial Summary Report (PR26).
- CDBG Expenditures by Organization Type for Program Year (PR77).
- CDBG Summary of Expenditures by Type of Organization (PR78).
- CDBG Housing Rehabilitation Report for Program Year (PR79)
- CDBG Performance Measures Report (PR83).
- HOME Housing Performance Report (PR85).

The CAPER also references several Collier County documents that are available at the Collier County Community and Human Services Division including:

- PY 2016-2020 Five Year Consolidated Plan.
- Analysis of Impediments to Fair Housing Choice.
- PY 2019-2020 Annual Action Plan.
- Adopted policies and procedures.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Collier County does not foresee any changes in program objectives. Housing and community revitalization activities remain as high priority needs and the use of CDBG funds is essential to address these needs.

Accomplishments in addressing the objectives identified, greatly relies on the amount of funding available from the federal government. Collier County previously received additional funding from HUD through the Neighborhood Stabilization Program. These funds have since been expended and are no longer resources. Collier County continues efforts to meet Consolidated Plan objectives utilizing available funding and if at any point in the future determines there is a need to revise objectives identified, Collier County will provide proper documentation to support the need for a change and will follow proper amendment procedures.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

N/A

## CR-50 - HOME 91.520(d)

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

### HQS Inspections Tracking As of 9/30/20:

Address	Date Inspected	Inspection Results
2743 Eden Ave	2/13/2020	Inspection passed.
1295 Adam court	2/13/2020	Inspection passed.
1150 Bush Street	2/13/2020	Inspection passed.
2500 55th Terrace SW A	2/24/2020	Inspection passed.
2500 55th Terrace SW B	2/24/2020	Inspection passed.
2531 55th Terrace SW A	2/24/2020	Inspection passed.
2531 55th Terrace SW B	2/24/2020	Inspection passed.
2124 Sunshine A	2/24/2020	Inspection passed.
3189 Esperanza Ct	1/23/2020	Inspection passed.
3182 Esperanza Ct	1/23/2020	Inspection passed.
3181 Esperanza Ct	1/23/2020	Inspection passed.
3177 Esperanza Ct	1/23/2020	Inspection passed.
3173 Esperanza Ct	1/23/2020	Inspection passed.
3169 Esperanza Ct	1/23/2020	Inspection passed.
3165 Esperanza Ct	1/23/2020	Inspection passed.
3161 Esperanza Ct	1/23/2020	Inspection passed.
3157 Esperanza Ct	1/23/2020	Inspection passed.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.**

### 92.351(b)

Collier County Community and Human Services monitors sub-recipients for compliance with affirmative marketing requirements by reviewing selection policies, marketing materials, and property management interviews. Any project using HOME funds must provide a marketing plan to the CHS office for review prior to approval of a funding agreement. For new construction, the development entity is responsible for affirmatively marketing the housing units they develop whether it is special needs or senior housing, or housing targeting low-income working families.

HOME applicants or awardees who receive funding submit an affirmative marketing plan that includes the following:

1. Methods for informing the public, owners, and potential tenants about Federal fair housing laws and their fair housing policy (e.g., use of commercial media, use of community contacts, use of the Equal Housing Opportunity logo or slogan in press releases, solicitations to owners, and written communication);
2. Requirements and practices each owner must adhere to in order to carry out affirmative marketing procedures and requirements.
3. Procedures to be used by owners to inform and solicit applications from persons in the housing market area who are not likely to apply for the housing without special outreach (e.g., use of community organizations, places of worship, employment centers, fair housing groups, or housing counseling agencies);
4. Addresses the items in CFR 92.351.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

Program income on-hand is paid out to projects before entitlement funds for new and existing projects.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

Collier County has several programs aimed at both fostering and maintaining affordable housing. The County has identified the need to address the lack of affordable housing as one of its top priorities. In October 2017, the Board of County Commissioners accepted the Community Housing Plan and has been actively working towards implementation of the 25 recommendations outlined. Throughout 2019/2020 the elected officials have approved several the recommendations including the improvements to the Affordable Housing Density Bonus program; Impact Fee Deferral Program; advocating for full SHIP funding and the creation of a Housing Trust Fund. P

Promoting and supporting affordable housing opportunities throughout the service area, providing down payment assistance programs, new construction, minor home repair, and rehabilitation of affordable housing units for the purpose of increasing the availability of housing to the very low and low-income persons.

- Expanding the Collier County Housing Website to be a clearinghouse for those interested in affordable housing initiatives in the service area.
- Promoting the development of collaborations and partnerships of both non-profit and for-profit builders, developers, and other interested parties for the purpose of increasing the capacity for the development of affordable housing in the service area.

- Development of affordable housing in the service area, including Housing Tax Credits (HTC) projects with County owned land.
- Additionally, in PY2019, Collier County expended \$2,667,468.80 in SHIP funds to further affordable housing throughout the County in support of direct homeownership assistance.
- Developed a coordinated approach to working with Collier County Housing Finance Corporation by providing partnership with its members and including their members on the Community Land Trust Board.

## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in *e-snaps*

#### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	COLLIER COUNTY
Organizational DUNS Number	076997790
EIN/TIN Number	596000558
Identify the Field Office	SOUTH FLORIDA
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

##### ESG Contact Name

Prefix	Mrs.
First Name	KRISTI
Middle Name	0
Last Name	SONNTAG
Suffix	0
Title	COMMUNITY & HUMAN SERVICES DIR

##### ESG Contact Address

Street Address 1	3339 TAMIAMI TRAIL EAST
Street Address 2	BLD H SUITE 211
City	NAPLES
State	FL
ZIP Code	-
Phone Number	2392522486
Extension	0
Fax Number	2392522331
Email Address	KRISTI.SONNTAG@COLLIERCOUNTYFL.GOV

##### ESG Secondary Contact

Prefix	Mrs.
First Name	TAMI
Last Name	BAILEY
Suffix	0
Title	Federal & State Grant Manager
Phone Number	2392522399
Extension	0
Email Address	TAMI.BAILEY@COLLIERCOUNTYFL.GOV

## 2. Reporting Period—All Recipients Complete

Program Year Start Date 10/01/2019  
Program Year End Date 09/30/2020

### 3a. Subrecipient Form – Complete one form for each subrecipient

1	Subrecipient or Contractor Name:	Collier County Hunger & Homeless Coalition Inc
	City, State, Zip Code:	Naples, FL 34101
	DUNS Number:	033417329
	Is subrecipient a victim services provider:	No
	Subrecipient Organization Type:	Nonprofit
	ESG Subgrant or Contract Award Amount:	\$40,000
2	Subrecipient or Contractor Name:	NAMI of Collier County
	City, State, Zip Code:	Naples, FL 34108
	DUNS Number:	825230993
	Is subrecipient a victim services provider:	No
	Subrecipient Organization Type:	Nonprofit
	ESG Subgrant or Contract Award Amount:	\$31,040
3	Subrecipient or Contractor Name:	Shelter for Abused Women and Children
	City, State, Zip Code:	Naples, FL 34101
	DUNS Number:	836680769
	Is subrecipient a victim services provider:	Yes
	Subrecipient Organization Type:	Nonprofit
	ESG Subgrant or Contract Award Amount:	\$114,286



## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	14
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>14</b>

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	192
Children	172
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>365</b>

Table 18 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 19 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	207
Children	172
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>379</b>

Table 20 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	98
Female	280
Transgender	0
Don't Know/Refused/Other	0
Missing Information	1
<b>Total</b>	<b>379</b>

Table 21 – Gender Information

## 6. Age—Complete for All Activities

	Total
Under 18	172
18-24	22
25 and over	185
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>379</b>

Table 22 – Age Information

## 7. Special Populations Served—Complete for All Activities

### Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	199	0	0	199
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	2	0	1	1
Chronic Substance Abuse	0	0	0	0
Other Disability	2	0	1	1
Total (unduplicated if possible)	203	0	2	201

Table 23 – Special Population Served

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units – Rehabbed	N/A
Number of New Units – Conversion	N/A
Total Number of bed - nights available	N/A
Total Number of bed - nights provided	N/A
Capacity Utilization	N/A

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Collier County continues to work closely with the Hunger & Homeless Coalition as the lead agency in the CoC. The County provides entitlement funding for important programs including homelessness prevention and shelter operations, along with HMIS. In PY 19/20 the County expended \$100,942.00 for shelter operations.

When appropriate, the County has also utilized it's CDBG funds for facility improvements at the local youth shelter and the women's shelter and public service funds for legal assistance for victims of domestic violence.

Priorities identified in the 10-Year Plan to End Homelessness have also received funding from HUD entitlement funds including the development of new affordable housing, rapid re-housing programs, rental assistance via TBRA or other programs, improvements at local shelter facilities and legal assistance. This partnership will continue to achieve more of the shared objectives and outcomes.

Data note: As instructed by the HUD eCon Planning Suite Guide, the County calculates the number of year-round emergency/transitional shelter beds multiplied by 365 nights in a year to get the “Total number of bed-nights available. Seasonal beds would be multiplied by the number of seasonal nights provided. For the purposes of this report, the County uses the number of shelter beds reported by the Naples/Collier County (Hunger and Homeless Coalition) CoC in HUD’s Continuum of Care Homeless Assistance Programs Housing Inventory Count Report (HIC). There were 430 emergency and transitional year-round beds and no seasonal beds. Multiplied by 365 nights, that would make a total 156,950 shelters beds available year-round in the County. There were no seasonal beds reported. At this time, the exact counts of the number of shelter beds provided each night for the entire year was not available, however HUD provides HMIS participation at the CoC level. In 2019 HMIS reported a 9.1% participation rate of emergency and transitional shelter beds for the CoC. While shelter utilization was likely higher, it is assumed that if 9.1% of year-round shelter beds were utilized, then the total beds would be estimated at 14,282 nights provided.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	\$0	\$0	\$0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$0	\$0	\$0
Expenditures for Housing Relocation & Stabilization Services - Services	\$0	\$0	\$0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	\$0	\$0	\$0
<b>Subtotal Homelessness Prevention</b>	\$0	\$0	\$0

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	\$0	\$0	\$0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$0	\$0	\$0
Expenditures for Housing Relocation & Stabilization Services - Services	\$0	\$0	\$0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	\$0	\$21,204.00	\$0
<b>Subtotal Rapid Re-Housing</b>	\$0	\$0	\$0

Table 26 – ESG Expenditures for Rapid Re-Housing

**11c. ESG Expenditures for Emergency Shelter**

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Essential Services	\$0	\$0	\$0
Operations	\$0	\$92,400.63	\$82,993.29
Renovation	\$0	\$0	\$0
Major Rehab	\$0	\$0	\$0
Conversion	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Table 27 – ESG Expenditures for Emergency Shelter****11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Street Outreach	\$0	\$0	\$0
HMIS	\$0	\$34,925.83	\$4,005.00
Administration	\$754.71	\$3,353.72	\$13,943.86

**Table 28 - Other Grant Expenditures****11e. Total ESG Grant Funds**

Total ESG Funds Expended	2017	2018	2019
\$253,581.04	\$754.71	\$151,884.18	\$100,942.15

**Table 29 - Total ESG Funds Expended****11f. Match Source**

	2017	2018	2019
Other Non-ESG HUD Funds	\$0	\$0	\$0
Other Federal Funds	\$0	\$0	\$0
State Government	\$0	\$0	\$0
Local Government	\$0	\$10,076.71	\$12,633.12
Private Funds	\$0	\$146,281.31	\$140,688.08
Other	\$0	\$0	\$0
Fees	\$0	\$0	\$0
Program Income	\$0	\$0	\$0
<b>Total Match Amount</b>	<b>\$0</b>	<b>\$156,357.92</b>	<b>\$153,321.20</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
\$563,260.16	\$754.71	\$308,242.10	\$254,263.85

**Table 31 - Total Amount of Funds Expended on ESG Activities**