

A. Program Overview

Case Id:

Name:

Address:

A. Program Overview

Please provide the following information.



COLLIER COUNTY
IMPACT FEE DEFERRAL ASSISTANCE PROGRAM
APPLICATION FOR
SINGLE FAMILY AND MULTI FAMILY

2025 Income Limits

Household Size	1	2	3	4	5	6	7	8
Income	\$95,520	\$109,080	\$122,760	\$136,320	\$147,240	\$158,160	\$169,080	\$180,000

HOMEOWNER/DEVELOPER OWNER- Single Family unit-GUIDELINES

What is a first-time home buyer?

All homebuyers must have not owned a home for at least three (3) years.

What if I am a developer/owner?

You may have up to 50 impact fee deferrals at one time in a company name. Once a lien agreement is re-recorded and assigned to the new homebuyer, the developer may add another deferral, but never more than 50 outstanding single-family agreements at one time.

Are there any restrictions concerning the location of the property?

No. The only criterion is that the property must be located in Collier County.

Are there residency requirements?

Yes. You must show proof of United States residency with an original one of the following documents: United States Passport, Certificate of United States Citizenship, Certificate of Naturalization, Permanent Resident Card with photograph or original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal.

Can I apply for the deferral program now?

Yes, you may apply to the Collier County Community and Human Services Division. Funds are available on a first come, first served basis, and are limited by the amount of money available through the program. There is a \$500.00 application fee per applicant

So, what's the catch?

The "catch" is that you must occupy the home as your permanent residence. Deferrals are due upon the refinance of

the first mortgage, sale of the home, or loss of homestead exemption. The entire amount is due and payable at that time along with five percent interest per year capped at 25% of the total lien amount.

Are there limits to the amount of monthly payment?

The monthly mortgage payment, including taxes and insurance, must not exceed 30 percent of that amount which represents the percentage of the median annual gross income for the applicable household; unless the first mortgage holder deems the household can afford mortgage payments in excess of the 30 percent benchmark.

What should I take to the Collier County Community and Human Services Division when I apply for my deferral?

You must have a building contract and financial commitment contingent upon receiving an impact fee deferral or building plans to be able to secure a building permit, and the financial resources to be able to secure a mortgage loan commitment.

Are rent to own homes included?

Yes, as long as the title passes within 24 months.

Who pays to record the lien?

The applicant/builder/developer will pay the recording fees at the time of recording.

What other information should I be aware of?

All assisted properties must obtain and maintain homestead status; otherwise, the lien amount will become due and payable. Regulations governing the deferral program can be found in Section 74.401 of the Collier County Code of Ordinances, available at collier.gov.

DEVELOPER/OWNER - Multi-Family units-GUIDELINES

How many rental units can I have deferred?

A multi-family project is limited to a maximum of 225 rental units and a \$100.00 fee per unit-maximum \$5,000.00 fee.

Is there an affordability period?

The developer/owner agrees that the Rental units shall remain affordable and shall be offered at rental rates in accordance with the standards set forth in the Impact Fee Ordinance for the term of thirty (30) years after issuance of the certificate of occupancy.

What are the Terms of Deferral? The developer agrees that the term of the requirement to pay the PROJECT's impact fees will be deferred for ten (10) years from the date of the execution of the impact fee deferral agreement by the County, unless otherwise extended by the Board of County Commissioners. The Developer must comply with all the terms of Chapter 74 of the Code of Laws and Ordinance during the term.

Are there any monitoring requirements? Annual Compliance Affidavit. Annually, the OWNER of the Rental Unit shall provide to the Collier County Community and Human Service Division an affidavit attesting to compliance with the affordable housing qualification criteria and standards set forth in the Impact Fee Ordinance. Community and Human Services will annually monitor the development to ensure compliance with rental rates, occupancy requirements and income.

Who pays to record the lien?

The developer will pay the recording fees at the time of recording.

Who do I call if I have questions about the impact fee deferral program?

Collier County Community and Human Services Division
3339 East Tamiami Trail
Building H, Suite 213
Naples, Florida 34112
Phone (239) 252-6030